

## Mutation of Names in the R.O.R.s under section 50 of WBLR Act, 1955

Mutation is done on:

- a. Transfer by sale, gift or hebanama
- b. Exchange and
- c. Inheritance

How to apply:

Applications for mutation will have to be filed in the offices of the concerned Revenue Inspector at the Gram Panchayat level or in the Office of the concerned Block Land & Land Reforms Officer at the Block or Panchayat Samity level. The prescribed format of application is available under Application Form option.

Fees for mutation:

Rate of processing fees for mutation as per circular No. 4402-LR/3M-135/05 GE(M) dated 28.12.2005 of the Land & Land Reforms Department with effect from 01.01.2005.

**The application fees of Rs. 10/- has to be paid with application for mutation.**

Rate of processing fees per decimal of land for mutation

Classification of land	Rural Area	Municipal Area other than KMDA	Municipal Area within KMDA
Commercial and Industrial land	Rs. 20/-	Rs. 30/-	Rs. 50/-

Necessary Documents:

An application in Prescribed Format with requisite payment of Process Fee for Mutation in court fee stamps affixed on it or in cash, a copy of the registered deed of transfer, copy of the Rent Receipt showing the payment of upto date revenue of the land in question, a declaration to the effect that in case the mutation is allowed the applicant will have no claim over the land if in future it vests in the State in any proceeding under any provisions of law.

## F. A. Q:

### 1. What is mutation of land?

Mutation means substitution of the name of a person by the name of another in the record-of-rights.

### 2. Whom should I approach for mutation of my land and how should I apply?

Application for mutation will have to be filed in the offices of the concerned Revenue Inspector at the Gram Panchayet level or in the office of the concerned Block Land and Land Development Officer in the prescribed format.

### 3. When should I apply for mutation of land?

An enterprise may apply for mutation when the land is acquired by way of purchase, gift etc.

### 4. What are the documents required for application for mutation of land?

An application in Prescribed Format with requisite payment of Process Fee for Mutation in court fee stamps affixed on it or in cash, a copy of the registered deed of transfer, copy of the Rent Receipt showing the payment of upto date revenue of the land in question, a declaration to the effect that in case the mutation is allowed the applicant will have no claim over the land if in future it vests in the State in any proceeding under any provisions of law.