

PROFORMA APPLICATION FOR MUTATION

(revised in terms of No. 644/LR/1A-01/2009 dated 06.02.2009 of the Land & Land Reforms Department, GoWB)

Affix recent
passport size
photograph

1. Particulars of the applicant

- (a) Name :
- (b) Father's / Husband's Name :
- (c) Postal Address :
- (d) Phone / Mobile No. (if any) :
- (e) Existing khatian no. of the applicant
in the relevant mouza, if any :

2. Details of Transfer:-

- (a) Mode of Transfer
(purchase / inheritance / exchange / hebanama etc.) :
- (b) Registered Deed No. and Date :
- (c) Whether transferred directly from the recorded raiyat : Yes / No
If not, state whether copies of all chain deeds are available with him.

3. Particulars of transferer.

- (a) Name :
- (b) Father's / Husband's Name :
- (c) Postal Address :

4. Land Schedule for which mutation sought for:

Police Station	Mouza	J. L. No.	Khatian No.	Plot No.	Area

Signature of the Applicant with seal, if any

5. List of enclosures :-

1. Copy / copies of registered deed of Sale or gift or exchange etc.
2. Copy / copies of legal heir certificate / hebanama etc.
3. Copy / copies of chain deeds.
4. Copy of up-to-date rent receipt.
5. Declaration in prescribed Form with court fee stamp of Rs. 10/-
6. Proof of payment of requisite process fee.
7. Two envelopes each with postage stamp of Rs. 5/-.